

## INSTRUCTIONS FOR SUBMITTING AN ABSTRACT

1. Only on-line format submission of abstracts will be accepted
  - a. Through the PCP website at (<http://www.pcp.org.ph>), click on the link *Research Abstract Submission*.
  - b. Download the abstract and the author's information forms.
  - c. Please complete the abstract form in accordance with the instructions below (2-6).
  - d. Once completed, please e-mail as attachments the abstract form and the author's information form to: [abstract@pcp.org.ph](mailto:abstract@pcp.org.ph)
2. Use only arial narrow, font size 10 in typing your abstract. Do not exceed 325 words.
3. Use standard abbreviations (spell out in full at first mention, add abbreviations in parenthesis). Use numerals for numbers.
4. Organize body of abstract using headings and information described in the structured abstract format depending on the type of research.
5. The text should fit within the frame or dimensions of the given abstract form.
6. Deadline for submission of abstracts: **28 February 2015**.  
**IMPORTANT:** Papers accepted for poster presentation in the free communication sessions must be presented as scheduled. Presentors who for justifiable reasons are unable to present, **MUST** formally withdraw in writing to the Research Committee. Sanctions will be imposed on no-shows without formal withdrawal from presentation.
7. Indicate the required information on the authors as follows:  
  
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Type of presentation this abstract is being submitted for screening: You may check one or both choices. Pls. take note that there is **NO** oral presentation for case reports.  
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8. Submit written and signed consent of co-authors (authorizing inclusion of their names as co-author/s of the paper).